



Poll Manager Duties

A Poll Clerk (Chairman) has added supervisory responsibilities; see Poll Clerk (Chairman) description

Poll managers have a unique opportunity to serve their community, meet their neighbors, and become involved in the democratic process.

A poll manager's Election Day duties include:

- Processing of voters
- Electronic ballot selection
- Activation of the voting system
- Compliance with election laws and procedures,
- General assistance to voters
- Curbside voting

How to Apply

Persons interested should complete a Poll Manager's Application, on-line at www.lex-co.com under Voter Registration web page, or at 605 West Main st, Lexington, SC

By submitting an application, your name will be added to our database of citizens who are interested in serving as a poll manager.

When a position becomes available at a precinct in our county, the Precinct Clerk (Chairman) and Election Staff uses this database to contact citizens to fill the vacancy.

In order to be a poll manager, YOU MUST:

- Be a registered voter in Lexington County or an adjoining county (Richland, Aiken Orangeburg, Newberry, Saluda, or Calhoun); **OR** be aged 16 or 17. (Sixteen and Seventeen year olds are compensated at the same pay rate as adults.)
- Attend a Poll Manager Training Class before EACH election. Classes are approximately 2 hours in length.
- Be willing and able to work the ENTIRE Election Day, from approximately 6:00 AM until approximately 9:00PM, Polling locations are open from 7am to 7 pm, but set-up and closing pack up after voting require extra time.
- Be non-partisan and neutral when working an election.
- Not be related to or work for any candidate or Political party on the ballot o the ballot.